



## Minutes NOCA Board Meeting March 17, 2014

### Present

Barbara Schreiber  
Joy Adams Bauer  
Michele Hillier  
Ian Knipe  
Alexia Penny  
Lawrence Rieper

### Regrets

Jenn Skogland  
Dean Forsyth  
Andrea Blakeman

1. **Approval of agenda** – Ian chaired the meeting in the absence of Andrea. The agenda was approved. Alexia Penny/Barb Schreiber.
2. **Approval of minutes from February 17, 2014 meeting** – the minutes were approved. Barb Schreiber/Alexia Penny.

### Director's Reports

Treasurer – Barb presented her report. We have a balance of \$1,301.96. The report was approved. Ian Knipe/Joy Adams Bauer.

Lawrence read a letter he sent to the City Manager, Mr. Swabey regarding the large amount of snow that fell in late February. Lawrence's concerns are that due to the lack of snow clearing on side streets, streets became unsafe for pedestrians. Lawrence will report on the response to his letter once he receives the response. Lawrence also reported on the City of Nanaimo parking lot at the corner of Fitzwilliam and Selby which has now been signed for monthly parking only. He has observed only four cars now parking in the lot. Was creating this lot for monthly parking a good use of citizen's money?

Michele reported on her conversation with city social planner John Horne re grants. There are no grants available to be applied for until late August, early September. We could apply for the community grant. Michele spoke to John about our lending libraries. The Board agreed to discuss the possibility of adding to the lending libraries (two are located on Machleary) and to the painted garbage cans in the community. Michele is willing to write a proposal for the lending libraries.

The Board agreed to add a discussion of grant funding to our 2014 work plan.

Ian reported on the photographs he has been taking at the corner of Machleary and Kennedy which illustrate the visibility issue. He will continue to take photos. Perhaps we can have a meeting with the city in August, to follow up on Andrea's contact with them.

## **Discussion Items**

1. Urban Farm Faire – Saturday May 17 from 12 noon to 3 pm.

**Advertising** – agreed to advertise in the “community events” section of the Nanaimo News Bulletin and “What’s On Nanaimo”. Joy will take care of. We will also do mail drops and advertise with the Old City Quarter merchants. Ian will produce flyers in sharp lime green.

- a. Michele shared two versions of a poster she has designed. The Board approved one for the mail drop and one for the website.
- b. Table demonstrating emergency/earthquake kits – Nathalie will staff.
- c. Bee display –Frederick’s Honey is confirmed
- d. Nanaimo Food Share and Nanaimo Recycling will have tables. Barb will contact the “birdman” about a table.
- e. Membership table – Joy can staff. We will offer a \$5 pro-rated membership that will be in effect until the fall AGM.
- f. Sound system – Alexia will check with Doug
- g. Food – burrito pie. Alexia will plan for 75 people. We will provide takeaway dishes for any left over food that we can sell. Joy will make gluten-free brownies
- h. Alexia will continue to follow up on musicians.
- i. Piñata – Michele will make a bee. Barb can donate cellophane for the wings, if needed.
- j. Ladybugs – raffle off. Michele will order and pick up
- k. Pamphlet drop in the middle of April
- l. Door prizes – we won’t advertise the door prizes. Ian will ask local merchants for donations.

2. 2014 work plan – tabled until after the Urban Farm Faire.

## **3. Next meeting – Monday, April 14 at Michele’s home.**

Agenda item – discussion of the South Downtown Waterfront Initiative (a request from Jenn)